Form 2a

1. Department/Unit __________________________  2. College/School/Division __________________________

3. Title and Position Number __________________________

4. EPA category of position (Check one only)
   ○ Administrator  ○ Tenured/Tenure-Track Faculty

   ○ Professional, without Academic Rank  ○ Non-Tenure-Track Faculty

5. Total number of applications received ______  6. Number excluded from further consideration ______

7. Application Flow: Check to indicate that Applicant Flow Form is attached. ○

   Using the Applicant Flow Form, provide the name and application date of each applicant. Specify the disposition for each applicant by indicating the corresponding code from the applicant disposition codes listed on the Applicant Flow Form.

8. List all candidates still under consideration. (i.e., candidates on the short list)  Check here if additional list is attached. ○

   Current Employer Indicate if current Appalachian Employee (specify the following: SPA/EPA, department and position title)

   (check box if inviting for on-campus interview)

   1. _________________________________________

   2. _________________________________________

   3. _________________________________________

   4. _________________________________________

   5. _________________________________________

   6. _________________________________________

   7. _________________________________________

   8. _________________________________________

9. By signing, we certify that the information provided above and on the Applicant Flow Form is accurate. Furthermore, we understand that no candidates may be interviewed until this form is approved by the director of compliance.

   Search Committee Chair __________________________ Date __________________________

   Director of Compliance __________________________ Date __________________________

Approved form will be returned to the search committee chair by EDC. 06/2012